4675.

App. F. IX-4

Previous References.

1950-54
(CB.)

File No. 392-50

Serial Nos. 1

Later References.

GAD 12 Tpm 57

GENERAL AND REVENUE SECRETARIAT

Serial Nos. One.

Part B for November 1950.

SUBJECT

Courtesy Call – Procedure of

No. 11819/CB/I dt 24 Nov. 1950

To
The Private Secretary
to H.H. the Maharaja of Mysore.

I am to forward herewith a copy of letter No. 51/162/50 dt 17 Nov. 1950 together with its enclosure for information.

WD 010861—GPB—25,000—18-9-50

Courtesy Call - Procedure of. (67)

General and Revenue Secretariat | File No. 46/75 of 19 . | [App. F. III-2

WD 010852—GPB—30,000—14-7-50

Serial No.

Letter No. 57/163/50. Public. dt 17-11-50 from Govt. of India, Ministry of States, issues instructions re: the procedure of relating to Courtesy Call.

Orders of the Chief Secy. are it.

" Copy to P.S. to H.H.
Copies to all Ministers "

" for perusal "

ch. Minr Hc) sd/- K.S. 15/11/50.

sd/- H.C.D. 20/11/50

" for perusal "

ch. Minr) sd/- K.S. 21/11/50.

sd/- K.C.R. 22/11/50.

Draft put up for approval.

Issue sd/- 23/11/50

23/11/50.

23.11.50.

No-11869/CB. dt 24/11/50.

To the P.S. to H.H. for information copy together with the enclosures of Govt. of India letter dt 17-11-50 No. 11820. Copy of the above to P.S. to Minrs for submission to the Hon'ble Ministers.

NOTE—Contn. Sheet.

Mysore

GENERAL & REVENUE SECRETARIAT
4675
CONFIDENTIAL BRANCH.

No.51/163/50-Public
Government of India
Ministry of Home Affairs

From

SARDAR FATEH SINGH,
Deputy Secretary to the Government of India.

To

The Secretary to the Government of Madras,
Public (Political - B) Department.

New Delhi-2, the 17th November, 1950.

Subject:- Courtesy call - Procedure of.

Sir,

With reference to your letter No.4851/50-1, dated the 22nd August 1950, on the subject mentioned above, I am directed to say that it is not necessary for the Chief Minister of a State to return any courtesy call made by the Military officials. The Government of India, however, feel that the Chief Secretary should return such calls made on him by senior military officers; e.g. the three Commanders-in-Chief, the three Army Commanders and officers of the rank of Major-General or of equivalent ranks in the three services.

2. So far as Foreign Diplomats etc are concerned, such calls are customary. The practice followed by the Government of India in this regard is set out in the External Affairs Ministry's Office Order dated the 24th May 1949, a copy of which is enclosed for information and guidance. The State Government may also follow the same practice generally.

CHIEF SECRETARY
40
18 NOV 1950
CB
GOVT. OF MYSORE

Copy to P.S. to M.H.
Copies to all Ministers.

Yours faithfully,

(FATEH SINGH)
Deputy Secretary to the Govt. of India.

CHIEF SECRETARY
21 NOV 1950
GOVT. OF MYSORE

No.51/163/50-Public New Delhi-2, the 17th November, 1950.

Copy, together with a copy of the letter under reply, to the Ministry of External Affairs, Defence for information.

* except Madras. Copy with a copy of the letter under reference with enclosure, forwarded to all State*Governments for information and guidance.

By order,

A V Raman

(A.V. Raman)
Under Secretary to the Govt. of India

Office of the Chief Minister
No. 6514
Date of Receipt 21/11

S.P.J/16.11.50.

CHIEF SECRETARY
21 NOV 1950
GOVT. OF MYS.
Office of the ...
No. 6469
Date ... 20.11.50

Copy of letter No.4851/50-1 dated 22nd August,1950 from Chief Secretary to the Government of Madras to the Secretary to the Government of India,Ministry of Home Affairs, New Delhi.

Members of the Diplomatic Corps and Consular Officers call on the Hon'ble Chief Minister when they are first posted to Madras, or whenever they have occasion to visit Madras. Similarly, high ranking officials of the three wings of the Defence Forces generally call on him, as we trust they are expected to, when they visit Madras in the course of their official duties. Many of these officials also call on the Chief Secretary to Government. In connection with this, a point has arisen as to whether it is at all necessary for the Hon'ble Chief Minister to return such courtesy calls and also as to whether the Chief Secretary is expected to return any calls.

2. So far as the Hon'ble Chief Minister is concerned, with the transfer of power and the implementation of the New Constitution, he occupies a very high position and status in office and in public importance; his rank in the Warrant of Precedence is in Article 6-AB. In view of his position, which is far higher than that assigned to the highest Military official, viz., the Commander-in-Chief when holding the rank of a General, it would appear that no calls made on the Hon'ble Chief Minister by a military officer of whatever rank need be returned. If, however, it is felt that it may be desirable, as a matter of courtesy, to return such calls, it would appear sufficient if the calls are returned on behalf of the Hon'ble Chief Minister by his Private Secretary or by any other officer, just as calls made on His Excellency the Governor, when returned, are returned by his Military Secretary. It certainly does not seem necessary to return calls made by officers holding junior ranks, such as, Rear Admirals in the Navy, Brigadiers or Major-Generals in the Army or Air Vice-Marshals.

3. With regard to the members of the Diplomatic Corps and Consular Officers, the only officer stationed in Madras who finds a place in the Warrant of Precedence of the Government of India is the Deputy High Commissioner. His rank has been assigned under Article 18. Here again it seems unnecessary for the Hon'ble Chief Minister to return the call either personally or by an Officer.

4. With regard to the courtesy calls made on the Chief Secretary to Government, as the highest and senior-most officials of the Government, it does not seem ordinarily necessary for him to return any of these calls as it will be difficult to return such calls without a certain amount of interference with his important and pressing official duties. The Deputy High Commissioner for the United Kindgdom has been assigned the same Article in the Warrant of Precedence as the Chief Secretary and it might be considered that for this reason the Chief Secretary should return the Deputy High Commissioner's calls. However, the Warrant of Precedence is probably no guide to such matters which in all likelihood are governed by diplomatic practice about which little is known here. In any case it seems unnecessary for the Chief Secretary to return any calls made by other Consular Officers, such as, Consul-General for United States of America etc. stationed in Madras and also by high officials of the Armed Forces visiting Madras during their official duties.

I am to request that the views of the Government of India on the points set out above, may be forwarded to the State Government at an early date. It may, perhaps, be desirable also for the Defence Ministry to issue suitable instructions on this subject so that the position may be well understood by the Members of the Defence Services.

(67)

Copy of Memorandum No.1777-Pt.I/50 dated the 10th May,1950 from Ministry of External Affairs to all the Ministries of the Government of India.

A copy of this Ministry's office order dated the 24th May, 1949, on the subject of official and social calls on the heads of Foreign Missions in Delhi is forwarded herewith for information and guidance.

Copy of Office Order dated the 24th May,1949 from Government of India, Ministry of External Affairs, New Delhi

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In supersession of an Office Order of 1947 on the subject of official and social calls on the Heads of Foreign Mission in Delhi, the following instructions are issued for the guidance of officers of this Ministry:-

1. Official calls.

(1) No official calls in person or through despatch of cards will be paid by officers of the Ministry on the Heads of Foreign Missions or on members of their staff.

(2) Official calls paid by Heads of Missions or by the members of their staff in person on officials of the Ministry will not be returned.

(3) If the Head of a Mission or a member of his staff leaves cards on an officer, the latter will send his own cards in return.

Note: Sometimes, cards of members of Foreign Missions are accompanied by cards of the Heads of Missions with the initials PP (Pour Presentation). In returning such calls, card should NOT be sent to the Heads of Missions.

2. Social Calls.

As regards social calls, officers of the Ministry are NOT to take the initiative in paying social calls on the Heads of Foreign Missions or on the members of their staff, it being left to them to make the first move in the matter. In the case of the Heads of Foreign Missions this will generally take the form of an invitation to a social function. In other cases, cards will be sent round which should be returned.

The following rules should be observed in returning calls:-

(a) Personal calls are to be returned in person; calls made by despatch of cards are to be returned in the same manner;

(b) If the person on whom the call is made is unmarried, he receives one card only; if he is married, he and his wife receive a card each from the visitor; if the latter also is married, the visiting lady also leaves a card on the visited lady but not on her husband.

Note:- When a card is left personally by its owner, this fact is demonstrated by a bend of the left upper corner of the card. This is a more formal manner of leaving cards than despatching them by messenger or by post.

3. Officers on appointment to the Ministry should provide themselves with suitably printed (engraved) cards.

P.T.O.

The card of an officer should read as follows :-

Mr. A.B.Snocks Ministry of External Affairs.

That of his wife should read --

Mrs. A.B. Snocks

Samples of cards with envelopes to match have been approved and arrangements have been made with Messrs Hind Union Press Connaught Circus, opposite Plaza Cinema, New Delhi (Tele. No.8115) for the printing of cards at short notice.

S.P.J/16.11.50.

Appendix F. G.—1]

SUBJECT.....

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Diary No. of letter replied to.....

General and Revenue Secretariat

( )

the 19 .

Date of issue.....

Signed by.....

List of enclosures.....

Copied by.....

Examined by.....

Section

File No.

Serial No.

No. 11819/CA 24/11/50.
Encl 3 sheets

To

The P. S. to H.H.

Sir,

Subject:— Courtesy call—
Procedure.

I am directed to forward for information a copy together with its enclosures of letter No. 57/163/50 dated 17th Nov. '50 from Govt. of India, Ministry of States.

Yours faithfully,

KMR 24/11/50
for chief Secy.

11820 Encl 3 sheets
24/11/50 Copy to P.A. to Hon'ble for information to the Hon'ble the Minister.

24/11/50
for chief Secy.

HPS 23/11/50.

WD 06171 GPB—30,000—4-6-49

23.11.50.

GOVERNMENT OF MYSORE.

General and Revenue Secretariat,

No. 11819/CS *Dated, Bangalore,* November *1950.*

FROM

The Chief Secretary to the Government of Mysore.

To

The Private Secretary to His Highness
the Maharaja,
Mysore.

SIR,

Subject:- Personal Staff - Number of.

I am directed to forward for information a copy together with its enclosure of letter No.51/163/50 dated 17th November 1950 from Government of India, Ministry of Home Affairs.

Yours faithfully,

Memo No. 11820/CS Encl 3 sheets

Copy to the Personal Assistants to the Ministers, for submission to the Hon'ble the Ministers.

Hon. Ramakantharaja
for Chief Secretary to Govt.

HDD